NZ Funds KiwiSaver Scheme

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guardian trust
A TRICOR COMPANY

NZ Funds KiwiSaver Scheme payment instruction

To make a contribution to your NZ Funds KiwiSaver Scheme:

Online Banking

Choose **NZ Funds KiwiSaver Scheme** from your Internet Banking Payee list, and include:

Particulars: *<Surname and initial>*

Code: *<NZ Funds KiwiSaver Scheme Member number – this number will start with NZF>*

Reference: *<Member IRD Number>*

Notes

If you require any further assistance, please contact your financial adviser or the NZ Funds Client Services team on 0800 377 2277 or clientservices@nzfunds.co.nz.

Adding companies as payees

ANZ	Log into **ANZ Internet Banking.**	Navigate to **Pay & transfer > Manage payees.**	Click **Add a new payee.**	Enter the new payee name **(NZ Funds)** by **Selecting a payee** from the **Registered companies.**	Select **NZ Funds KiwiSaver.**	Enter the statement details as directed.	Click **Save new payee** or **Save and make a payment.** The payee has been saved to your list of payees.	
ASB	Log in to **FastNet Classic internet banking** and click on **Make a payment.**	Click on **Bill Payment**. Select the account you wish to make the **Bill Payment** from and select **New Bill Payment Payee.**	You can search for pre-registered businesses or organisations by selecting **Search**.	Search for **NZ Funds** and select **NZ Funds KiwiSaver.**	Enter the **Particulars** to appear on their statement and then the **Particulars** to appear on your statement and click **Submit** to proceed.	Check that the details you have entered are correct then click **Yes** to add the **Bill Payee**.	Your new payee is now on your saved payee list which you can access by selecting **View**.	
bnz	Log into **BNZ Internet Banking.**	Click on **Someone new** in the **Quick pay** area.	Choose **Add a payee.**	Enter the company name **(NZ Funds KiwiSaver)** and select it from the dropdown menu.	Fill in the statement details as directed.	Click **Add.**		
Kiwi bank.	Log in to the **Kiwibank mobile app.**	Tap **Pay & Transfer** at the bottom of the screen.	Select **Manage payees.** Tap **Add.**	Select **Search businesses**.	Tap **Account owner - search businesses.** Enter the business name – **NZ Funds.**	From the search results, tap on the business you want to add – **NZ Funds KiwiSaver Scheme.**	Enter the payment details. Tap **Done.**	Answer one of your **KeepSafe** questions. Tap **Continue.**
Westpac	Log into **Westpac Online Banking.**	Select **Payees.**	Click **Add a new payee.**	Enter the company name **(NZ Funds)** in the **Their name** search field. Select **Show matching registered payees** and select the payee **(NZ Funds KiwiSaver)** from the dropdown list.	Fill in the payment details and click **Save.**	Fill in the payment details and select **Check details.**		